

# THE BOARD OF COUNTY COMMISSIONERS

50 East Columbia Street, 5<sup>th</sup> Floor  
Springfield, Ohio 45501

## CLARK COUNTY, OHIO AGENDA



Source: google images

November 28, 2018

8:30 A.M.

Informal Session

10:00 A.M.

Formal Session

Call to Order

President of County Commission  
Resolution 2018-0702

Invocation

Pledge to the flag

Approve minutes of the last meeting and  
Dispense with reading of same:

Commissioner McGlothlin

*Review/Action:*

Matters before the Board and Departmental Requests: See attached motions

Staff Notes:

8:30

Review Agenda  
Strategic Plan Update

Executive Session to Discuss Discipline of a Public Employee

10:00

Formal Session

The Board of County Commissioners, in and for Clark County, Ohio, met this 28<sup>th</sup> day of November, 2018 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Richard L. Lohnes

Melanie F. Wilt

Lowell R. McGlothlin

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**Resolution 2018-0703**  
**TCCC file**

**Authorize Contract with  
Ohio Public Works Commission**

Commissioner \_\_\_\_ moved, per the request of the Transportation Director, to authorize a contract with:

**Organization Name:** Ohio Public Works Commission  
**Organization Address:** 65 East State Street, Suite 312, Columbus, Ohio 43215  
**In the amount of:** \$15,000.00  
**Funding Source(s):** OPWC  
**Purpose:** Authorize the Clark County Springfield-TCC to provide administrative services for the District 11 Natural Resource Assistance Council (NRAC).  
**Effective Dates:** July 1, 2018 through June 30, 2019

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Wilt, Commissioner Lohnes,

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I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of November 28, 2018.

Megan Burr, Clerk

copy: County Auditor  
County Administrator  
Clark County Springfield TCC

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Richard L. Lohnes

Melanie F. Wilt

Lowell R. McGlothlin

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**Resolution 2018-0704**  
**BRDL file**

**Appoint Member(s) to  
Local Emergency Planning Committee (LEPC) 2017-2019**

Commissioner \_\_\_\_ moved to appoint the following member(s) to the Local Emergency Planning Committee (LEPC):

<b>Name:</b>	<b>New Expiration Date:</b>
Elmer Beard Transportation Director – Greenon Local Schools	August 19, 2019
Michael Cooper Public Information Officer – Clark County Commission Office	August 19, 2019
Glen Massie Transportation Planner – Clark County-Springfield TCC	August 19, 2019
Brian Leciejewski Captain of Special Operations – City of Springfield Fire Rescue Division	August 19, 2019
Phillip Mansour Maintenance Manager – Dole	August 19, 2019
Michelle Clements-Pitstick Emergency Preparedness Coordinator – Clark County Combined Health District	August 19, 2019
Greg Walther Facilities Coordinator – Dole	August 19, 2019

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Wilt, Commissioner Lohnes,

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Megan Burr, Clerk

copy: County Auditor  
County Administrator  
Requesting Department(s)  
Appointee(s)

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Melanie F. Wilt

Lowell R. McGlothlin

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**Resolution 2018-0705**  
**COME file**

**Acknowledge, Accept and Authorize Filing of Bonds for  
the Clark County Director of Job and Family Services**

Commissioner \_\_\_\_ moved, pursuant to Ohio Revised Code Sections 329.01 and 5153.13, to acknowledge, accept and authorize filing of the bonds for the Clark County Director of Job and Family Services, Virginia Martycz.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Wilt, Commissioner Lohnes,

---

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Megan Burr, Clerk

copy: County Auditor,  
County Administrator,  
Requesting Department,  
Treasurer

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Richard L. Lohnes

Melanie F. Wilt

Lowell R. McGlothlin

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**Resolution 2018-0706**  
**COMO file**

**Change Date and Time of Commission Meeting**

Commissioner \_\_\_\_ moved to change the date of the regularly scheduled Wednesday, December 26, 2018 Commission meeting to Thursday, December 27, 2018 with the informal and formal sessions beginning at 9:00 a.m. The meeting will be held in the Commission Office Conference Room, 5<sup>th</sup> Floor, 50 East Columbia Street, Springfield, Ohio.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Wilt, Commissioner Lohnes,

---

I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of November 28, 2018.

Megan Burr, Clerk

copy: County Auditor,  
County Administrator,  
Requesting Department,  
Treasurer

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Richard L. Lohnes

Melanie F. Wilt

Lowell R. McGlothlin

**Resolution 2018-0707**  
**FINA file**

**Authorize Amended Certificate #9 and  
Appropriate Funds**

Commissioner \_\_\_\_ moved, upon the recommendation of the County Administrator, to authorize Amended Certificate #9 and appropriate funds.

<u>Fund</u>	<u>Department</u>	<u>Account</u>	<u>Amount</u>
PERM IMPROVE FUND (4010)	COMMISSION	CAPITAL ASSET EXPENSES	9,150,000.00
VICTIM WITNESS FUND (1268)	PROSECUTOR	OPERATING EXPENSES	4,058.05
DOG AND KENNEL FUND (1213)	COMMISSION	OPERATING EXPENSES	7,042.00
GENERAL FUND (0001-250)	SHERIFF	OPERATING EXPENSES	38,011.00
CASH DEPOSITS FUND (0150)	COMMISSION	OPERATING EXPENSES	22,624.58
HOMELAND SECURITY FUND (1291)	EMA	OPERATING EXPENSES	21,900.00
HOMELAND SECURITY FUND (1291)	EMA	OPERATING EXPENSES	11,244.00
GENERAL FUND (0001-020)	COMM DEV	PERS & FRINGES	7,500.00
GENERAL FUND (0001-020)	COMM DEV	OPERATING EXPENSES	17,500.00
BODD GENERAL SERV FUND (2080)	BODD	TRANSFERS	64,550.00
GENERAL FUND (0001-020)	COMM DEV	OPERATING EXPENSES	100,000.00
GENERAL FUND (0001-020)	COMM DEV	PERS & FRINGES	31,220.00
GENERAL FUND (0001-020)	COMM DEV	OPERATING EXPENSES	3,780.00
BODD CAPITAL FUND (4040)	BODD	OPERATING EXPENSES	64,550.00
		<b>Total</b>	<b>9,543,979.63</b>

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Wilt, Commissioner Lohnes,

I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of November 28, 2018.

Megan Burr, Clerk

copy: County Auditor, County Administrator, Requesting Department(s)

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Richard L. Lohnes

Melanie F. Wilt

Lowell R. McGlothlin

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**Resolution 2018-0708**  
**FINF file**

**Authorize Intra-Fund Transfer(s)**

Commissioner \_\_\_\_ moved, upon the recommendation of the County Administrator, to authorize the following Intra-Fund Transfer(s):

<b>From</b>			<b>To</b>		
<b>Department</b>	<b>Expense Acct.</b>	<b>Amount</b>	<b>Department</b>	<b>Expense Acct.</b>	<b>Amount</b>
Fund: General					
Juv Prob	Personnel & Fringes	\$ 4,000.00	Juv Ct	Operating Expenses	\$ 4,000.00
Juv Det	Personnel & Fringes	\$32,500.00	Juv Ct	Operating Expenses	\$32,500.00

Reason: This transfer is necessary to cover expenses.

Fund: General

Comm Develop	Operating Expenses	\$3,233.48	Comm Develop	Personnel & Fringes	\$3,233.48
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Reason: This transfer is necessary to cover expenses.

Fund: General

Comm Develop	Operating Expenses	\$6,270.00	Comm Develop	Personnel & Fringes	\$6,270.00
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Reason: This transfer is necessary to cover expenses.

Fund: General

Comm Pleas Ct.	Personnel & Fringes	\$3,256.00	Comm Pleas Ct.	Operating Expenses	\$3,259.00
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Reason: This transfer is necessary to cover expenses.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Wilt, Commissioner Lohnes,

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Megan Burr, Clerk

copy: County Auditor,  
County Administrator,  
Requesting Department(s)



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Richard L. Lohnes

Melanie F. Wilt

Lowell R. McGlothlin

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**Resolution 2018-0709**  
**FINS file**

**Approve Supplemental Appropriation(s)**

Commissioner \_\_\_\_ moved, upon the recommendation of the County Administrator, to authorize the following supplemental appropriation(s) from unappropriated funds:

<b>Fund:</b>	<b>Department:</b>	<b>Account:</b>	<b>Amount:</b>
Worker's Comp Prem Fund	Personnel	Operating Expenses	\$ 2,000.00
General Fund	Comm Develop	Operating Expenses	\$ 7,175.00
General Fund	Comm Develop	Operating Expenses	\$ 1,005.00
General Fund	Comm Develop	Operating Expenses	\$ 90.00
General Fund	Misc Ins & Pens	Operating Expenses	\$23,000.00
Jail Commissary Trust Fund	Sheriff	Operating Expenses	\$20,000.00

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Wilt, Commissioner Lohnes,

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Megan Burr, Clerk

copy: County Auditor  
County Administrator  
Requesting Department

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Melanie F. Wilt

Lowell R. McGlothlin

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**Resolution 2018-0710**  
**FINT file**

**Approve Issuance of Warrants for Then and Now(s)**

Commissioner \_\_\_\_ moved, to approve the issuance of warrants for then and now(s) are as follows:

<b>P.O. Number</b>	<b>Fund</b>	<b>Vendor</b>	<b>Date Purchase</b>	<b>Amount</b>
180012941	General (Sheriff)	EMP of Champaign Cty	7/9/2018	\$2,442.45
Reason: Just received claim from provider. Used up remaining balance on previous blanket before receiving claim.				
180012941	General (Sheriff)	EMP of Champaign Cty	8/6/2018	\$509.65
Reason: Just received claim from provider. Used up remaining balance on previous blanket before receiving claim.				
180012941	General (Sheriff)	EMP of Champaign Cty	8/19/2018	\$59.35
Reason: Just received claim from provider. Used up remaining balance on previous blanket before receiving claim.				
180012941	General (Sheriff)	EMP of Champaign Cty	8/25/2018	\$88.90
Reason: Just received claim from provider. Used up remaining balance on previous blanket before receiving claim.				
180012941	General (Sheriff)	Amrit Chadha MD	9/6/2018	\$55.71
Reason: Just received claim from provider. Used up remaining balance on previous blanket before receiving claim.				
180012941	General (Sheriff)	Spfld Regional Med.	9/20/2018	\$132.31
Reason: Just received claim from provider. Used up remaining balance on previous blanket before receiving claim.				
180013203	General (Probate)	Matthew Bender & Co.	9/28/2018	\$501.61
Reason: Ran out of money from prior purchase order.				

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Wilt, Commissioner Lohnes,

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County Administrator  
Requesting Department(s)

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Melanie F. Wilt

Lowell R. McGlothlin

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**Resolution 2018-0711**  
**FINN file**

**Approve Payment to  
US Bank Trust, NA**

Commissioner \_\_\_\_ moved, upon the recommendation of the County Administrator, to approve the following payment:

**Payment to:** US Bank Trust, NA  
**Address:** PO Box 70870, St Paul, MN 55170-9705  
**Services:** Interest and Principle for County of Clark Various Purpose Refunding Bond Series 2009 payable by wire transfer by Stephen Metzger, County Treasurer.

<b>Amount:</b>	<u>Department</u>	<u>Interest</u>	<u>Payment</u>
	General Bond Retirement Fund	\$10,183.75	\$ 60,000.00
	Board of Dev. Disabilities	\$24,563.75	\$145,000.00
	Green Meadows 2 (Utilities)	\$ 2,500.00	\$ 25,000.00
	Water Tower (Utilities)	\$ 5,212.50	\$ 55,000.00
	South Vienna Imp Fund	\$ 2,175.00	\$ 60,000.00
	<b>TOTAL</b>	<b>\$44,635.00</b>	<b>\$345,000.00</b>

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Wilt, Commissioner Lohnes,

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County Administrator  
Requesting Department(s)

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Richard L. Lohnes

Melanie F. Wilt

Lowell R. McGlothlin

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**Resolution 2018-0712**  
**FINN file**

**Approve Payment to  
US Bank Trust, NA**

Commissioner \_\_\_\_ moved, upon the recommendation of the County Administrator, to approve the following payment:

**Payment to:** US Bank Trust, NA  
**Address:** PO Box 70870, St Paul, MN 55170-9705  
**Services:** Interest and Principle for County of Clark Various Purpose Improvement and Refunding Bond Series 2017 payable by wire transfer by Stephen Metzger, County Treasurer.

<b>Amount:</b>	<u>Department</u>	<u>Interest</u>	<u>Principal</u>
	General Bond Retirement Fund	\$194,537.50	\$1,155,000.00
	Well Field (Utilities)	\$ 4,437.50	\$ 25,000.00
	Park Layne Interceptor (Utilities)	\$ 8,137.50	\$ 50,000.00
	SWWWTP (Utilities)	\$ 19,693.75	\$ 40,000.00
	JFS-Lagonda Bldg	\$ 9,087.50	\$ 15,000.00
	<b>TOTAL</b>	<b>\$235,893.75</b>	<b>\$1,285,000.00</b>

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Wilt, Commissioner Lohnes,

---

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Megan Burr, Clerk

copy: County Auditor  
County Administrator  
Requesting Department(s)

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Richard L. Lohnes

Melanie F. Wilt

Lowell R. McGlothlin

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**Resolution 2018-0713**  
**FINN file**

**Approve Payment to  
US Bank Trust, NA**

Commissioner \_\_\_\_ moved, upon the recommendation of the County Administrator, to approve the following payment:

**Payment to:** US Bank Trust, NA  
**Address:** PO Box 70870, St Paul, MN 55170-9705  
**Services:** Interest and Principle for County of Clark Various Purpose Human Services Improvement Bonds payable by wire transfer by Stephen Metzger, County Treasurer.

<b>Amount:</b>	<u>Department</u>	<u>Interest</u>	<u>Principal</u>
	Human Services	\$27,512.50	\$125,000.00
	<b>TOTAL</b>	<b>\$27,512.50</b>	<b>\$125,000.00</b>

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Wilt, Commissioner Lohnes,

---

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Megan Burr, Clerk

copy: County Auditor  
County Administrator  
Requesting Department(s)

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Richard L. Lohnes

Melanie F. Wilt

Lowell R. McGlothlin

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**Resolution 2018-0714**  
**UTLO file**

**Authorize Placement on Tax Duplicate for  
Uncollected Water and Sewer Use Charges**

Commissioner \_\_\_\_ moved, per the request of the Director of Utilities, to certify to the Auditor, as required by Sections 6117.02 and 6103.02 O.R.C. for placement on the 2018 real property tax list and duplicate against the following property:

Property Owner: Lee E Steinkamp  
Address: 4879 Brannan Dr W, Springfield, OH 45503  
2200300021800096  
Moorefield Twp  
Amount: \$155.27 water is off  
Comments: Water & Sewer, Place on tax duplicate prior to Sheriff Sale on November 30, 2018

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Wilt, Commissioner Lohnes,

---

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Megan Burr, Clerk

copy: County Auditor,  
County Administrator,  
Requesting Department,  
Treasurer

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Melanie F. Wilt

Lowell R. McGlothlin

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**Resolution 2018-0715**  
**TRAV file**

**Approve Travel/Expense Allowance**

Commissioner \_\_\_\_ moved, per request of the following Department Director(s) or Elected Official(s) to approve the following travel allowances.

<b>Dept.</b>	<b>Name</b>	<b>Purpose</b>	<b>Place</b>	<b>Date</b>	<b>Cost</b>
BOCC	M. Noble, J. Hutchinson	Annual Dinner	Springfield, OH	12/13/18	\$ 50.00
Com Dev	B. Hicks	Code Academy	Reynoldsburg, OH	11/14-16/18	\$667.48
DJFS	M. Board, D. Estep C. McKinnon	Family Finding	Columbus, OH	12/4/18	\$265.00
Dom Rel	T. Capper	Juv. Judges Mtg.	Columbus, OH	11/29-30/18	\$ 50.00

Further move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Megan Burr, Clerk

copy: County Auditor  
County Administrator  
Requesting Department



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Richard L. Lohnes

Melanie F. Wilt

Lowell R. McGlothlin

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**Resolution 2018-0716**  
**ENGO file**

**Set Date and Time for Viewing and Public Hearing for  
Proposed Roadway and Bridge Improvement of North Hampton Road (C-313) over Donnel's  
Creek.**

Commissioner \_\_\_\_ moved, per the request of the \_\_\_\_\_ Deputy Engineer, to set 10:00 a.m. Thursday, December \_\_\_\_, 2018 as the date and time to view the proposed straightening and re-alignment of a portion of North Hampton Road near Bridge No. 1255 over Donnels Creek and to set 10:00 a.m., Thursday, December \_\_\_\_, 2018, in the County Offices, 5th Floor Public Chambers, 50 E. Columbia St., Springfield, Ohio as the date and time for a public hearing for the proposed straightening and re-alignment of a portion of North Hampton Road in conjunction with the replacement of Bridge No. 1255 over Donnel's Creek.

The funding for this project will be provided from OPWC funding as well as local funds.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Wilt, Commissioner Lohnes,

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Megan Burr, Clerk

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County Administrator  
Requesting Department(s)